

Village Board of Trustees Agenda

Sandra "Sandy" Frum Board Room
1225 Cedar Lane Northbrook, IL 60062
Tuesday, May 26, 2026

7:30 PM

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MINUTES APPROVAL

A. May 12, 2026 Regular Board Meeting Minutes for Approval

4. PUBLIC COMMENT TIME

This agenda item is reserved for members of the public who desire to address the Village Board on a topic that is within purview and jurisdiction of the Village Board, but that is not listed in another location on the agenda. If you would like to speak about a matter that is listed on the agenda, we ask that you wait until that agenda item is called, and we will give you an opportunity to speak then. If your matter is on the "Consent Agenda", please let us know if you would like us to remove that matter so that you can speak about it.

Anyone desiring to speak should fill out a written speaker form (located in the back of the Board Room) and submit it to the Village Clerk. "Public Comment Time" is not a forum for open dialogue or engagement with members of the Village Board.

Rather, it is intended as an opportunity for you to make comments to the Village Board. While the Village Board will not immediately respond to public comments at this meeting, or engage in a back and forth discussion during the meeting, please be assured that the Board is actively listening to all comments, thoughts, and suggestions.

All speakers will be limited to a total of three minutes. We request that everyone be respectful, civil, and non-repetitive; and we ask that members of the audience refrain from applauding or making any other comments during or after any speaker. Thank you for your understanding and taking the time to contribute to the success of our community.

5. MANAGER'S REPORT

A. Weekly Village Manager Reports

- [Week Ending May 15](#)
- [Week Ending May 22](#)

6. WARRANT LIST

A. Review and Approval of Escrow Deposits/Performance Bond Refunds
Processed Between May 1, 2026 - May 15, 2026

B. Review and Approval of Payments Processed Between May 1, 2026 - May 15, 2026

7. PRESIDENT'S REPORT

Community Moment

A. A Proclamation Recognizing June as LGBTQ Pride Month

B. A Proclamation Recognizing June 5, 2026 as National Gun Violence Awareness Day

- C. [A Resolution Approving Village Board Protocols](#)
As discussed by the Village Board on September 3, 2025, January 13, 2026, February 24, 2026 and May 12, 2026 at Committee of the Whole meetings related to Strategic Plan development, these Protocols will serve as a transparent guide for common practices followed by the Village Board.
- D. [A Resolution Adopting the Village's Five-Year Strategic Plan](#)
As discussed by the Village Board at the April 28, 2026 Committee of the Whole meeting, updates to the first Village Strategic Plan have been incorporated in to the Plan as developed throughout FY26 and is presented for final approval.

8. **CONSENT AGENDA**

The matters listed for consideration on the Consent Agenda are matters that appear to have the unanimous support of the Board of Trustees. The Village President will review, designate the resolution or ordinance number for passage and then inquire if any member of the Board or member of the public objects to any item on the Consent Agenda. If any objections are raised, the matter will be removed from the Consent Agenda and relocated to a location on this agenda for consideration during the appropriate Board Committee report. If no objection is voiced, the Village President will request a motion and second for passage of all items listed. The resultant roll call vote on the Consent Agenda will be applicable to each individual agenda item.

- A. [A Resolution Approving an Agreement with Granicus, LLC of Saint Paul, Minnesota for the Purchase of a Legislative Management System Subscription](#)
This Resolution approves the purchase of a three-year annual subscription renewal for a legislative management and live meeting streaming service from Granicus.
- B. [A Resolution Authorizing the Purchase of a Computer Wireless Network Upgrade from Sentinel Technologies, Inc. of Downers Grove, Illinois](#)
This Resolution approves the purchase of hardware and professional services from Sentinel Technologies, Inc. to upgrade the Village's computer wireless network at all Village facilities.
- C. [A Resolution Appropriating Motor Fuel Tax \(MFT\) Funds for the Fiscal Year 2026/27 Asphalt Street Rehabilitation Program](#)
Motor Fuel Tax (MFT) funds are collected by the State of Illinois on diesel and gasoline and fund annual asphalt street rehabilitation.
- D. [A Resolution Approving a Contract with Schroeder Asphalt Services, Inc. of Huntley, Illinois for the 2026 Asphalt Street Rehabilitation Program](#)
The asphalt street rehabilitation program includes pavement milling and resurfacing and select patching of defective areas of pavement on the Village's public asphalt streets.
- E. [A Resolution Approving Payment to the Northbrook Park District for Grapes on the Green and Brewfest in 2026](#)
The Village Park District have successfully partnered on Brewfest since 2021 and Grapes on the Green since 2023.
- F. [A Resolution Approving an Interconnection Agreement with Commonwealth Edison Company](#)
The new solar system that will be installed at the Public Works Center requires a standard Interconnection Agreement to connect electrically to the ComEd electric distribution system.

- G. [A Resolution Authorizing the Execution of a Joint Funding Agreement with the Illinois Department of Transportation for Grant Funding for Construction Costs for Skokie Boulevard Improvements](#)
This agreement ties the State grants funds awarded to Northbrook to pavement rehabilitation on Skokie Boulevard from Lake-Cook Road to approximately Sunset Ridge Road.
- H. [A Resolution Appropriating Motor Fuel Tax \(MFT\) Funds for the Fiscal Year 2026/27 Skokie Boulevard Improvements](#)
The Village uses Motor Fuel Tax (MFT) funds to finance its asphalt street rehabilitation projects such as the planned Skokie Boulevard Improvements.
- I. [A Resolution Authorizing the Expenditure for Annual Membership Dues to the Northeastern Illinois Regional Crime Lab of Vernon Hills, Illinois](#)
The Village of Northbrook Police Department is a member of a regional consortium of law enforcement agencies that provides forensic services and resources.
- J. [An Ordinance Voluntarily Annexing Certain Territory Contiguous to the Village of Northbrook and Establishing Zoning Thereof \(1370 - 1390 Sanders Road\) \(Docket No. PCD-25-21\)](#)
This is a voluntary annexation of a contiguous parcel to the existing Wood Oaks Jr. High School property in order to improve the property with a bus circulation lane.
- K. [A Resolution Approving a Final Plat of Subdivision \(1250 Sanders Road, 1370 Sanders Road, 1390 Sanders Road\) \(Docket No. PCD-25-21\)](#)
As recommended by the Plan Commission, approval of a final plat of subdivision to re-subdivide four parcels into two parcels for the property owned by Northbrook School District 27 at Wood Oaks Jr. High School is requested.
- L. [An Ordinance Amending the Comprehensive Plan of the Village of Northbrook \(1250 Sanders Road, 1370 Sanders Road, 1390 Sanders Road\) \(Docket No. PCD-25-21\)](#)
As recommended by the Plan Commission, an amendment to the Comprehensive Plan is recommended associated with Wood Oaks Jr. High School.
- M. [An Ordinance Rezoning the Property at 1250 Sanders Road, 1370 Sanders Road, and 1390 Sanders Road and Amending the District Zoning Map \(1250 Sanders Road, 1370 Sanders Road, 1390 Sanders Road\) \(Docket No. PCD-25-21\)](#)
As recommended by the Plan Commission, approval of rezoning Lot 1 of the subdivided Property to the IB Institutional Building District at Wood Oaks Jr. High School is requested.
- N. [A Resolution Approving a First Amendment to Affordable Unit Declaration of Covenants, Conditions, and Restrictions and Subordination Agreement for the Townhomes at Pointe Drive - 175 Pointe Drive \(Docket No. PCD-22-03\)](#)
The developer of the Pointe Drive townhomes located at 175 Pointe Drive, approved by the Board of Trustees on February 28, 2023, has completed construction and is in the process of refinancing the development which has resulted in a need for an amendment to the originally approved Affordable Unit Declaration of Covenants, Conditions, and Restrictions. This amendment does

not change the number or value of the dedicated affordable units.

- O. [An Ordinance to Amend the Annual Fee Ordinance to Decrease the Number of Class A Liquor Licenses.](#)
The Ordinance Amendment will decrease available licenses for retail sale of alcoholic beverages on the premises specified as Buffalo Wild Wings, located at 1018 Willow Road, has notified the Village that the location is closed.
- P. Motion to Approve the April 28, 2026 Closed Session Minutes held during the Regular Meeting of the Village Board.

9. ADMINISTRATION AND FINANCE

10. PLANNING AND ECONOMIC DEVELOPMENT

- A. [A Public Hearing for a Special Permit Renewal at 3141 Dundee Road for an Existing Taekwondo Facility](#)
The Applicant requests a renewal of an existing special permit to allow continued operation of a taekwondo facility.
- B. [An Ordinance Approving the Renewal of a Special Permit for a Taekwondo Facility in the C2 District \(K.H. Kim's Taekwondo Academy, Ltd\)\(Docket No. BOT-26-02\)](#)
K.H. Kim's Taekwondo Academy, Ltd, as the lessee of 3141 Dundee Road, has requested renewal of a Special Permit previously granted which requires a public hearing conducted by the Village Board prior to consideration.
- C. [Preliminary Review Request by Pulte Home Company LLC for a Rezoning, Subdivision, and Planned Unit Development for a Mixed-Use Development at 1901 Cherry Lane \(Meadow Plaza Shopping Center\)](#)
Pulte Home Company LLC is requesting zoning approvals to allow a planned unit development consisting of three 6-story condominium buildings with 50 units each and two commercial parcels on Cherry Lane for future commercial development. Pulte Homes holds a contract to purchase this privately owned property.
- D. [An Ordinance Approving a Real Estate Purchase and Sale Agreement with The Habitat Development Company LLC for Lot 2 of 1657 Shermer Road](#)
The Purchase and Sale Agreement (PSA) outlines the conditions for the sale of approximately 8.8 acres of Village owned property at 1657 Shermer and includes earnest money as the sale is contingent upon Habitat Development Company seeking any necessary Zoning Approvals associated with the Preliminary Review, as presented under a separate agenda item at this meeting.
- E. [Preliminary Review of a Request by Habitat Development Company, LLC for a planned unit development located at 1657 Shermer Road.](#)
Habitat Development Company has submitted an application for preliminary review for a zoning request to construct a mixed use structure on the property consisting of approximately 320 luxury apartments and 8,000 square feet of commercial space.

F. [A Resolution Providing for the Potential Reimbursement of Eligible Costs in Connection with the Northbrook Downtown Tax Increment Financing Development Plan and Project](#)

As discussed by the Village Board at multiple public meetings in 2025 and 2026 related to the Strategic Plan, community feedback supported investment in the downtown. This action will authorize preparation of a report and study on a potential Northbrook Downtown TIF District in accordance with State Statute for future public review and discussion before Village Board consideration.

11. COMMUNITY AND SUSTAINABILITY

12. HOUSING

13. LABOR RELATIONS

14. PUBLIC WORKS AND FACILITIES

A. [An Ordinance Amending Chapter 27 Section 34 of the Municipal Code Regarding Meters and Meter Reading Devices](#)

As reviewed at the May 12, 2026 Committee of the Whole meeting of the Village Board, a monthly fee is proposed for customers who delay meter replacement past July 31, 2026 to offset costs associated with manual water meter reading.

B. [An Ordinance Amending the Annual Fee Ordinance to Establish Administrative Fees for Manual Meter Readings](#)

As reviewed at the May 12, 2026 Committee of the Whole meeting of the Village Board, a monthly fee is proposed for customers who delay meter replacement past July 31, 2026 to offset costs associated with manual water meter reading.

15. PUBLIC SAFETY

16. COMMUNICATIONS AND OUTREACH

17. REMARKS FOR THE GOOD OF THE ORDER

18. CLOSED SESSION

19. ADJOURN

The Village of Northbrook is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are requested to promptly contact the Village of Northbrook at (847) 272-5050, or the Illinois Relay Center at (800) 526-0844, to allow the Village of Northbrook to make reasonable accommodations for those persons.